



Canadian Yachting Association Race Officer Certification Program*

* Please ensure you have completed all necessary race officer program criteria required for certification. This information can be found via the CYA Website, the CYA office or your Provincial Sailing Association. Note that Assistant and Club Race Officer certification levels are processed by Provincial Sailing Associations. National and Senior National Race Officer levels are processed by CYA.

Event Log and Application Form for Race Officers

Name: _____

Address: _____

City: _____ Province: _____ Postal: _____

Phone (H): _____ (W): _____

Email: _____ ISAF Sailor Number (If applicable) _____

Member Organization: _____

Please check all that are applicable below and provide dates where necessary.

Level	Current Certification	Original Certification Date	Expiry Date	Requesting New	Requesting ReCertification
None	<input type="checkbox"/>				
Assistant Race Officer	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>
Club Race Officer	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>
National Race Officer	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>
Senior National Race Officer	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>
International Race Officer	<input type="checkbox"/>				
Race Management Course Conductor	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>
Race Management Instructor	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>
Club Judge	<input type="checkbox"/>				
Provincial Judge	<input type="checkbox"/>				
National Judge	<input type="checkbox"/>				
Senior National Judge	<input type="checkbox"/>				

For **National, Senior National and course conductor** level certification, return form to:

Official Certification Committee
C/o Canadian Yachting Association
 Portsmouth Olympic Harbour
 53 Yonge Street, Kingston, ON, K7M 6G4
 fax – (613) 545-3045 e-mail –
sailcanada@sailing.ca

For **Assistant & Club** level certification, return form to:

Your Provincial Sailing Association
<http://www.sailing.ca/organizations/provincial/>

Please ensure that you meet and check off all the applicable requirements.

	Certification							Re-Certification						
	Assistant Race Officer	Club Race Officer	National Race Officer	Senior National Race Officer	International Race Officer	Race Management Course Conductor	Race Management Instructor	Assistant Race Officer	Club Race Officer	National Race Officer	Senior National Race Officer	International Race Officer	Race Management Course Conductor	Race Management Instructor
ARO Seminar attendance within four years of the application	<input type="checkbox"/>													
Evidence of service at a minimum of four events per certification period								<input type="checkbox"/>						
Record of practical experience in RC organization for at least two events as a Race Officer		<input type="checkbox"/>												
CRO Seminar attendance in the last four years prior to the application		<input type="checkbox"/>												
Possession of current version of "Join Race Committee Team" book	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>										
Possession of current version of "Racing Rules of Sailing" book		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>										
Possession of current version of CYA Race Management Manual		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>										
Minimum two year service as CRO			<input type="checkbox"/>											
Minimum four events as a RO			<input type="checkbox"/>					<input type="checkbox"/>						
'on-the-water' operations of provincial, regional and national championships			<input type="checkbox"/>											
Sailing instructions drafted under the responsibility of the applicant			<input type="checkbox"/>	<input type="checkbox"/>										
An email address list of National and higher officials (ROs, Judges & Umpires) served with candidate			<input type="checkbox"/>	<input type="checkbox"/>					<input type="checkbox"/>	<input type="checkbox"/>				
Minimum of four events per certification period as DRO, PRO, RO, or Mentor.			<input type="checkbox"/>	<input type="checkbox"/>					<input type="checkbox"/>	<input type="checkbox"/>				
Certified at any level as a jurist			<input type="checkbox"/>	<input type="checkbox"/>					<input type="checkbox"/>	<input type="checkbox"/>				
Minimum two year service as NRO			<input type="checkbox"/>	<input type="checkbox"/>										
'on-the-water' operations of national and international championships of above-average complexity			<input type="checkbox"/>	<input type="checkbox"/>										
CYA Race Officer Application form	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
completion of the CYA Race Management Seminar within the last four years			<input type="checkbox"/>	<input type="checkbox"/>										
The first time applicant must have served as an SNRO for the CYA for a minimum of four years					<input type="checkbox"/>									
Minimum two years service as a NRO or higher						<input type="checkbox"/>								
Running two ARO and CRO Race Management Seminars under supervision of a RMCC						<input type="checkbox"/>								
A list of all courses conducted						<input type="checkbox"/>	<input type="checkbox"/>					<input type="checkbox"/>	<input type="checkbox"/>	
Must hold three Race Management Seminars per certification period												<input type="checkbox"/>	<input type="checkbox"/>	
Must have attended an IRO, advanced US-Sailing course or a CYA RM Seminar												<input type="checkbox"/>	<input type="checkbox"/>	
Minimum two year service as a RMCC							<input type="checkbox"/>							
Current certification as a SNRO or higher							<input type="checkbox"/>							
After successful organization and running of one Senior Race Management Seminar							<input type="checkbox"/>							
Attendance of a CYA Race Management Seminar within the last six years								<input type="checkbox"/>	<input type="checkbox"/>					
Evidence of running races utilizing at least 5 of the following 6 formats(windward/leeward, trapezoid,etc)			<input type="checkbox"/>	<input type="checkbox"/>							<input type="checkbox"/>			
Evidence of experience in varying currents, depths and weather conditions.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>										
Evidence of exposure to different venues.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>										
Experience with different racing formats such as one design racing, handicap keel boat racing, etc			<input type="checkbox"/>	<input type="checkbox"/>										

Signature _____

Date _____